

5 November 1959

MEMORANDUM FOR: Chief, Analysis Branch
Chief, Control Branch

SUBJECT : Responsibility for Security of Safes

1. I understand that several safes in this division do not list the names and telephone numbers of the individuals directly responsible for their security.

2. CIA Regulation 10-360 (paragraph 7) requires that the name, home address and home telephone number of each custodian having access to a safe or safe-type cabinet be posted on the side of each drawer

3. Please arrange by c. o. b. 6 November 1959 to have the custodian lists on each safe brought up-to-date with the name of the principle custodian listed first and posted on each drawer as required.

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Chief, Document Division

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